

My Job Search

MANAGER OF YEARLY AND TAX DEPARTMENT

Accountant- Private practice ,Johannesburg, Gauteng, South Africa



**EXIGO
PROFESSIONAL
ACCOUNTANTS**

Exigo Pro is an accounting and tax firm registered with the South African Institute of Professional Accountants (SAIPA) and a registered tax practitioner with SARS. We provide a full suite of professional accounting, tax and advisory services for businesses in and around Johannesburg.

www.exigopro.co.za

Description

Accounting firm in Northcliff, Randburg, has a vacancy available for a suitably qualified and experienced:

MANAGER OF YEARLY AND TAX DEPARTMENT

The successful incumbent will be responsible for:

- Managing all the firm's tax and yearly accounting clients
- Consulting and advising clients regarding all tax and accounting matters
- Handling individual, trust and company tax returns as well as the full accounting function and financial statement preparation for yearly clients
- Delegating the necessary tasks for yearly and monthly departments to complete tax submissions
- Successfully completing tax objections

Minimum Requirements

- Minimum of a B Com Accounting / B Acc or equivalent university degree; successfully completed SAIPA articles and a Professional Accountant in good standing
- At least 3-5 years tax and accounting experience in a small to medium enterprise
- Experience working on Xero and Draftworks (preferably)
- Experience working with SARS and E-filing
- A pion for tax and accounting is a must
- Able to communicate in both Afrikaans and English

Knowledge

- Good knowledge, understanding and interpretation of relevant tax and accounting legislation

Skills

- Advanced levels of computer literacy in complete MS Office suite
- Considerable verbal and written communication skills.
- Manage and delegation in the yearly and tax department
- Organisational skills
- Deadline driven and ability to work under pressure
- Attention to detail
- Driven to succeed
- Ability to work in a team
- Time Management

Salary is market related and will be negotiated with successful candidates. Please send your CV and supporting documents to JeandereS@exigopro.co.za.

Advertiser details

Name	Exigo Professional Accountants
Phone	0114464420
Email	jeanderes@exigopro.co.za
Address	202 Beyers Naude Drive, Risidale, Johannesburg, Gauteng, South Africa - 2195

More details

Company Name	Exigo Professional Accountants (Pty) Ltd
Advertised By	Business
Job Type	Full Time
Language	English and Afrikaans
Gender	Any
Drivers Licence	Code A

Highest Education

Experience

Salary

Link

Degree

3+ yrs

Negotiable

[For more information click here](#)