

My Job Search

The Presidency (South Africa) is hiring Supply Chain Officer [x2 posts]

Administration, business and management ,Pretoria, Gauteng, South Africa



VACANCY

**Estimated Salary: R294 321 per annum
(Level 07)**

Supply Chain Officer [x2 posts]

REQUIREMENTS:

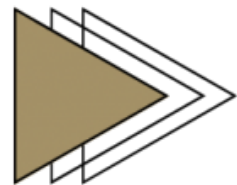
- A SENIOR CERTIFICATE PLUS A NATIONAL DIPLOMA



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NOTE

MyJobSearch.co.za is not in anyway affiliated with the hiring company



Closing: 09 June 2023



Description

The Presidency of South Africa is hiring and invites applications for the vacancy: **SUPPLY CHAIN OFFICER (X2 POSTS)**.

CLOSING DATE: 09 June 2023

SALARY: R294 321 per annum (Level 07)

CENTRE: Pretoria

REQUIREMENTS: A Senior Certificate plus a National Diploma or equivalent qualification (NQF level 6) in Logistics/Supply Chain Management/Public Administration or Management. 1-2 year experience in Supply Chain Management

Competencies and Knowledge: Communication, both oral and writing. Client orientation and customer focus. Honesty and integrity. Service delivery innovation.

Problem solving and analysis. Organizing and ability to work under pressure. Must have knowledge of SCM procedures and Logis; The Constitution of the Republic of South Africa, Public Financial management Act,

Preferential Procurement Policy Framework Act, Treasury Regulations, Preferential Procurement Regulation 2022, Broad-Based Black Economic Empowerment Act and its code of good practice, and Public Service Regulatory Framework.

DUTIES: Receive and process applications or request from help desk. Request quotations using the database, evaluate quotations. Provide update on the progress of the request for quotations as well as the application for purchase.

Submit stats relating to work done to the supervisor. Attend to queries. Assist with bids when required.

ENQUIRIES: Ms Madira Legodi Selomo Tel No: (012) 300 5951 / Mr Dankie Sindane Tel No: (012) 300 5947

APPLICATIONS: Please forward your application quoting the reference number to: The Presidency, Private Bag x1000, Pretoria, 0001 or Hand deliver at Government Avenue, Union Buildings, Pretoria or by email applications@presidency.gov.za

FOR ATTENTION : Ms Kefilwe Maubane

NOTE/ Instruction: Applications must include only TWO (2) documents. A completed and signed new Z83 Form, obtainable from any Public Service Department or on the Department of Public Service and Administration (DPSA) website link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae.

Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date.

Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA).

Failure to fully complete, initial and sign this form may lead to disqualification of the application during the selection process.

Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert.

Applicants who do not comply with the above-mentioned instruction/ requirements, as well as applications received late will not be considered.

The Department does not accept applications via email or fax.

Advertiser details

Name	MyJobSearch
Phone	(012) 300 5951
Email	info@myjobsearch.co.za
Address	Government Ave, Pretoria, 0002, Pretoria, Gauteng, South Africa - 0002

More details

Company Name	The Presidency (South Africa)
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Advertised By

Job Type

Language

Gender

Drivers Licence

Highest Education

Experience

Salary

Link

Agency

Full Time

English

Male

Code B

Diploma

2+ yrs

SALARY: R294 321 per annum (Level 07)

[For more information click here](#)