

# My Job Search

## Shop istant

Sales assistant ,Gauteng, South Africa

### Description

A reputable homeware retail store is looking to hire hard-working, customer-oriented shop istsants to ensure the smooth running of in-store retail operations in Ballito. The shop istant's responsibilities include welcoming customers to our shop, monitoring customer activities to prevent incidents of shoplifting, arranging window displays accordingly, and processing customer refunds. You should also be able to identify customers' needs and recommend suitable shop items that best satisfy their needs.

### Shop Assistant Responsibilities:

- Receiving, processing, and organizing shipments and deliveries accordingly.
- Restocking depleted or low shop items and ensuring that the sales floor is organized according to established guidelines.
- Assisting customers in locating desired shop items.
- Informing customers of shop promotions to encourage purchases.
- Performing regular price audits to identify and correct price discrepancies.
- Performing end-of-day cleaning duties, which includes wiping down windows, mirrors, and fixtures as well as sweeping and mopping the shop floor.
- Addressing and resolving customers complaints in a professional manner.
- Processing customer payments using the shop's Point of Sale (POS) system.
- Maintaining an in-depth knowledge of store items to provide advice and recommendations as needed.

### Shop Assistant Requirements:

- Grade 12 is preferred.
- Proven retail sales experience advantageous but not necessary
- The ability to stand for extended periods.
- The ability to work in a fast-paced environment.
- Strong organizational skills.
- Effective communication skills.
- Exceptional customer service skills.

Detail-oriented

### Advertiser details

|         |  |
|---------|--|
| Name    | Caireen  |
| Phone   | <a href="tel:+27846166076">+27846166076</a>                              |
| Email   | <a href="mailto:admin@otmconsulting.co.za">admin@otmconsulting.co.za</a> |
| Address | 61 Morgans Creek Fiddle Street,Gauteng, South Africa - 1724              |

### More details

|               |                |
|---------------|----------------|
| Company Name  | OTM Consulting |
| Advertised By | Agency         |
| Job Type      | Full Time      |

|                   |   |
|-------------------|---|
| Language          | English   |
| Gender            | Any   |
| Drivers Licence   | None  |
| Highest Education | Matric  |
| Experience        | 1+ yrs  |
| Salary            | R 5500  |
| Link              | <a href="#">For more information click here</a> |